



Parks Booking Invoice

Name	Permit #	Created Date	Status
2025 Spring/Summer - White Rock South Surrey Baseball Assoc.- FA-22915	FA-22915	11 Feb 2025	Firmed

Client Information			
Name:	Heather Melenchuk	Organization Name:	White Rock South Surrey Baseball Assoc.
Phone #:	604-536-2521	Email:	wrssbahr@gmail.com
Address:	PO BOX 45016, 12851 - 16 Avenue , Surrey, British Columbia, V4A 9L1		

Total				
Rental Fee	Rental Tax	Extra Fees	Extra Tax	Total with Tax
\$0.00	\$0.00	\$38.19	\$1.91	\$40.10

Invoice				
Due Date	Amount	Paid	Remaining Balance	
20 Mar 2025	\$40.10	\$40.10	\$0.00	

General Overview						
Location	# of Bookings	Repeat	Date Range	Day	Start	End
Crescent Park - Diamond #2	54	Weekly	01 Mar 2025 - 31 Aug 2025	Sat, Sun	08:00 AM	11:30 AM
Laronde Park - Diamond	54	Weekly	01 Mar 2025 - 31 Aug 2025	Sat, Sun	08:00 AM	09:00 PM
SSAP - Diamond #1	53	Weekly	01 Mar 2025 - 31 Aug 2025	Sat, Sun	08:00 AM	10:30 PM
SSAP - Diamond #2	53	Weekly	01 Mar 2025 - 31 Aug 2025	Sat, Sun	08:00 AM	10:30 PM
SSAP - Diamond #3	53	Weekly	01 Mar 2025 - 31 Aug 2025	Sat, Sun	08:00 AM	09:00 PM
Bakerview Park - Diamond 1	65	Weekly	03 Mar 2025 - 30 Jul 2025	Mon, Wed, Fri	03:00 PM	09:00 PM

Bakerview Park - Diamond 2	65	Weekly	03 Mar 2025 - 30 Jul 2025	Mon, Wed, Fri	03:00 PM	09:00 PM
Crescent Park - Diamond #2	127	Weekly	03 Mar 2025 - 29 Aug 2025	Mon, Tue, Wed, Thu, Fri	03:00 PM	09:00 PM
Laronde Park - Diamond	130	Weekly	03 Mar 2025 - 29 Aug 2025	Mon, Tue, Wed, Thu, Fri	03:00 PM	09:00 PM
SSAP - Diamond #1	130	Weekly	03 Mar 2025 - 29 Aug 2025	Mon, Tue, Wed, Thu, Fri	03:00 PM	10:30 PM
SSAP - Diamond #2	130	Weekly	03 Mar 2025 - 29 Aug 2025	Mon, Tue, Wed, Thu, Fri	03:00 PM	10:30 PM
SSAP - Diamond #3	129	Weekly	03 Mar 2025 - 29 Aug 2025	Mon, Tue, Wed, Thu, Fri	03:00 PM	09:00 PM
Bakerview Park - Diamond 1	38	Weekly	22 Mar 2025 - 27 Jul 2025	Sat, Sun	08:00 AM	09:00 PM
Bakerview Park - Diamond 2	38	Weekly	22 Mar 2025 - 27 Jul 2025	Sat, Sun	08:00 AM	09:00 PM

Exclusions, Additions & Modifications

Type	Location	Date	Day	Start	End
Exclusion	Crescent Park - Diamond #2	19 May 2025	Mon	03:00 PM	09:00 PM
Modified	Crescent Park - Diamond #2	27 Jun 2025	Fri	04:00 PM	09:00 PM
Exclusion	Crescent Park - Diamond #2	30 Jun 2025	Mon	03:00 PM	09:00 PM
Exclusion	Crescent Park - Diamond #2	04 Aug 2025	Mon	03:00 PM	09:00 PM
Exclusion	SSAP - Diamond #1	21 Jun 2025	Sat	08:00 AM	10:30 PM
Exclusion	SSAP - Diamond #2	21 Jun 2025	Sat	08:00 AM	10:30 PM
Exclusion	SSAP - Diamond #3	21 Jun 2025	Sat	08:00 AM	09:00 PM
Exclusion	SSAP - Diamond #3	26 May 2025	Mon	03:00 PM	09:00 PM

Extra Fees

Permit Extras

Name	#	Unit Price	Subtotal	Tax	Total Price
24/25 - Rental Extra Fee - Parks - Permit Processing Fee	1	\$38.19 / item	\$38.19	\$1.91	\$40.10

Terms And Conditions

The following "Terms and Conditions" are incorporated into and form part of this permit agreement.

PLEASE READ CAREFULLY - BY SIGNING THIS AGREEMENT, YOU AND/OR YOUR ORGANIZATION WAIVE CERTAIN RIGHTS INCLUDING THE RIGHT TO SUE.

1. The Licensee is responsible for inspecting the Facilities prior to use to confirm they are suitable for their purpose. The Licensee agrees to accept the Facilities "as is", and they will use the property at their own risk.
2. The Licensee is responsible for ensuring that the Facilities are appropriate for the activity; the activity is conducted in a safe, orderly manner; the activity is restricted to the Facilities; the event/activities do not interfere with other park users.
3. All groups shall use only Sportsfield Whiting (non-toxic) when marking Surrey Park's fields/diamonds.
4. Any property damage, which occurs during the permitted activity, set-up, or take down, is the responsibility of the Licensee. Damage to park property shall be reported immediately by the Licensee to the City. It will be assessed and repair costs billed to the Licensee.
5. The Licensee is responsible for leaving the fields and changerooms clean and litter-free and may be billed for any subsequent cost incurred by the City for cleanup.
6. Penalties: The Licensee agrees that if it is found by the City to be in contravention of the terms and conditions of this facility use permit or the City's policies respecting facility use, it will be subject to such penalties and discipline as may be imposed by the City. The Licensee agrees to pay any fines or costs imposed by the City and to comply with any disciplinary order made by the City. Furthermore, if the Licensee is found to have played on a field that is officially closed, subleased a field without permission, or played on a field not permitted to the Licensee, they could forfeit the right to play on a City of Surrey field for the remainder of their season (including tournaments and playoffs). Additionally, any repair costs to the field associated with the infraction will be levied against the Licensee. The Licensee further agrees that the City will be able to cancel this facility use permit and may revoke any other permit held by the Licensee or fail to grant a facility use permit in the future should any penalties or repair costs imposed by the City not be paid within the time specified or should the Licensee fail to comply with any disciplinary order made by the City.
7. Field Closures: Fields will be closed from time to time due to renovation or weather conditions. Closures will be determined by authorized City staff. Please visit our website at www.surrey.ca for field closure information.
8. Cancellations and Refunds: In the event that a user group cancels a booking for which user fees have been levied, a full refund/credit will be granted provided the City is able to resell the said allocation with no loss of revenue. The City reserves the right to cancel an activity for any reason and shall not be responsible for any associated costs or damages incurred by the Licensee or others.
9. The Licensee hereby releases, indemnifies, and saves harmless the City of Surrey and their elected and appointed officials, employees, and agents from and against any and all liability, actions, causes of actions, claims, damages, expenses, costs, debts, demands, or losses suffered or incurred by the Licensee arising from the granting or existence of this License, from the performance by the Licensee of this Agreement, or any default of the Licensee under or in respect of this Agreement.
10. The Licensee hereby releases, waives, and forever discharges the City, its employees, and elected and appointed officials from and against any and all manner of claims, demands, losses, costs (including legal fees), charges, actions, and other proceedings, in respect of any damage or injury sustained by the Licensee, its members, participants, staff, volunteers, or guests as a result of exposure to or contracting any communicable disease, including but not limited to COVID-19, in relation to the Licensee's use of the Facility.
11. The Licensee hereby agrees to indemnify and save harmless the City, its employees and elected and appointed officials from and against any and all manner of claims, demands, losses, costs (including legal costs), charges, actions and other proceedings, which may be brought against or made upon the City in respect of any damage or injury sustained to any person or property directly or indirectly arising out of, resulting from or sustained as a result of granting of this License including the activities and use of the Facility by the Licensee, exposure to or contracting COVID-19 or other communicable diseases, and any claims or demands associated with a breach of any COVID-19 related order, restriction or rule by the Licensee or any member, participant, staff, volunteer or guest associated with the Licensee.
12. The Licensee shall obtain Comprehensive General Liability insurance protecting the City of Surrey against liability for bodily injury, death, or property damage, arising out of the activity. The minimum limits shall be \$5,000,000 inclusive per occurrence, maximum deductible \$500.00 per occurrence, with a cross liability clause. Acceptable proof of insurance must be received by the City prior to the use of any facilities covered under this permit. NOTE: The foregoing satisfies the City's minimum insurance requirements. The City does not warrant that this insurance is adequate for the Licensee's needs. By accepting this permit, the Licensee acknowledges sole responsibility for obtaining whatever coverage the Licensee deems necessary.

SURREY PARKS, RECREATION & CULTURE DEPARTMENT POLICIES REQUIRE THAT:

1. Vehicles must be parked in designated areas. Vehicles are not to be parked or driven onto grassed areas or restricted access and service roads at any time. Unauthorized vehicles may be towed.
2. Service of food is subject to Fraser Health Authority regulations (contact FHA at 604-930-5405).

- 3. Except where proper licensing permits have been issued under the Liquor Control and Licensing Act, no person or persons shall consume any alcoholic beverages in any City park or recreation facility.
- 4. The sale of goods, the collection of an admission fee, or the operation of a concession is subject to approval by the City.

Permits will be revoked without payment of any compensation in the event of breach of any laws, by-laws, or conditions set out herein or in force. Non-compliance may also result in additional charges.

Conditions of Use

Must provide proof of \$5 million Commercial General Liability Insurance naming the City of Surrey as Additional Insured. To avoid cancellation, insurance must be received 5 days in advance of the event.

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**Please note: This is your Invoice and is NOT a Use Permit.
The Parks Use Permit will be issued separately.**

Release and Waiver of Liability

Must be 19 Years of Age or Older to Sign

Date: 20 Mar 2025	Permit: FA-22915	Client Signature:	_____
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