



# WHITE ROCK SOUTH SURREY BASEBALL ASSOCIATION

## Executive Meeting Minutes

<b>Date:</b> Nov 6 2024	<b>Time:</b> 7:00 pm
<b>Attendees:</b> <input checked="" type="checkbox"/> Michael Carriere <input checked="" type="checkbox"/> Randy McKinnon <input checked="" type="checkbox"/> Jeff Lewis <input type="checkbox"/> Matt MacDonald <input checked="" type="checkbox"/> Al Ezaki <input checked="" type="checkbox"/> Amanda Dalgetty <input checked="" type="checkbox"/> Laura Funk <input checked="" type="checkbox"/> Greg Funk <input type="checkbox"/> Jesse Findlay <input type="checkbox"/> Ray Persaud <input type="checkbox"/> Kyle Dhanani <input checked="" type="checkbox"/> Kevin Dueck <input type="checkbox"/> Kyle Nishi <input type="checkbox"/> Leif Sigurdson <input type="checkbox"/> Nevan Paul	<input checked="" type="checkbox"/> Gabe Embley <input checked="" type="checkbox"/> Roxanne Blake <input checked="" type="checkbox"/> Ryan Gibson <input checked="" type="checkbox"/> Shamus Rickerby <input checked="" type="checkbox"/> Brad Lauzon <input checked="" type="checkbox"/> Steph Mackenzie <input type="checkbox"/> Haley Workun <input checked="" type="checkbox"/> Ian Atkinson <input checked="" type="checkbox"/> Jacqueline Sandhu  <b>Non-Voting</b> <input type="checkbox"/> Steve Clayton <input checked="" type="checkbox"/> Jordan Broatch <input type="checkbox"/> Howard Sandrel <input checked="" type="checkbox"/> Sheridan Abells <input checked="" type="checkbox"/> Heather Melenchuk <input checked="" type="checkbox"/> Bruce Ng
<b>Meeting Chair:</b> Michael Carriere	
<b>Call to Order:</b> 7:02 pm	

Agenda Item	Discussion	Follow-up
1.0 Adoption of Minutes	<b>First: Jeff Lewis</b> <b>Second: Greg Funk</b>	
2.0 New Business	<b>Teamsnap Upgrade</b> Bruce Ng has a meeting set up with Teamsnap on Nov 7 to discuss the options for rates without ads (or Teamsnap for business). Also plans to discuss ways to optimize Teamsnap for age and/or division specific updates.	<b>Bruce to report back</b>
	<b>Uniform Upgrade/Update</b> <b>Spring Uniform</b> Full inventory of Spring hats have been done and the order will be placed in the near future. The hats are a new supplier and a bit cheaper.  All spring jerseys for house teams will be switched to non-MLB dryfits and they will just be different colours from 5U up (except single season). The WR plate logo will be used as below. There will not be any numbers added to the jerseys. Steph will explore getting	

bulk pricing from Dockstader & MVP and the plan is likely that teams will collect their own fees to support getting names & numbers if they desire them.



**Summer Uniform**

We will be switching to a sublimated jersey from 11U and up. Each team will get a set of white/black as part of their summer registration fees and the teams can opt for a 3<sup>rd</sup> jersey at their expense. (U and down will stay with Teal/Black dryfits.

**Online Stores**

We will be creating an online store for WRSSBA branded apparel. There will be a small inventory of popular items to sell throughout the year. There will be a few pop ups per year – the first one will be before Christmas.

**Coach Voucher**

Instead of giving coaches another black dryfit, we will give coaches a credit to purchase a WR product from the online store.

**Executive Swag**

This year the executive will be getting a Rawlings ¼ zip to recognize their volunteer work.

**Budget 2025**

Below is the proposed 2025 Budget:

**WRSSBA - BUDGET 2025**

<b>INCOME</b>	<b>BUDGET FY25</b>	<b>ACTUAL FY24</b>
Registration - Spring	\$ 239,500	\$ 239,700
Registration - Summer	\$ 43,450	\$ 34,995
Registration - Fall	\$ 31,850	\$ 27,375
Training Centre Rentals	\$ 30,000	\$ 34,329
Fall/Winter Training	\$ 60,000	\$ 67,395
Gaming Grant	\$ -	\$ 50,000
Advertising & Sponsorship	\$ 20,000	\$ 5,475

<b>SUMMARY</b>	<b>BUDGET FY25</b>	<b>ACTUAL FY24</b>
Total Income	\$ 424,800	\$ 459,268
Total Expenses	\$ (424,440)	\$ (391,116)
Net Operating Income	\$ 360	\$ 68,153

<b>EXPENSES</b>	<b>BUDGET FY25</b>	<b>ACTUAL FY24</b>
Advertising	\$ 2,000	\$ 1,171
BC Minor Affiliation	\$ 20,000	\$ 19,187
Bank Charges	\$ 400	\$ 364
Training Centre Expenses	\$ 4,000	\$ 3,879
Clinics-Coaches,Players, Umpire	\$ 8,000	\$ 8,350
Player Development Coach/Manager	\$ 18,000	\$ 18,000
Umpires	\$ 50,000	\$ 39,252
Umpire Allocator	\$ 6,400	\$ 6,400
Office Manager & Umpire Payroll	\$ 34,800	\$ 37,775
Coaching - Non Fall and Winter	\$ 5,000	\$ 5,060
Coaching - Fall & Winter Training	\$ 40,000	\$ 36,790
Training Centre Mgr	\$ 8,200	\$ 6,000
Website Administrator	\$ 6,000	\$ 6,000
Bookkeeper	\$ 6,000	\$ 4,631
Equipment Exp - Field/Baseball	\$ 25,000	\$ 25,228
Equipment Exp - Concessions	\$ 1,500	\$ 1,218
Pre Season Evaluations	\$ 5,000	\$ 5,606
All Star Evaluations	\$ 1,000	\$ (2,960)
Field Expenses	\$ 25,000	\$ 16,512
Insurance	\$ 9,000	\$ 8,511
Office & Misc expenses	\$ 10,000	\$ 12,088
Swift Booking Platform	\$ 2,640	\$ -
Pictures	\$ 2,600	\$ 2,399
Tournaments	\$ 14,000	\$ 11,913
Trophies & Prizes	\$ 4,500	\$ 3,615
Uniforms	\$ 60,000	\$ 59,464
Executive Gift	\$ 2,400	\$ -
Utilities	\$ 24,000	\$ 23,256
New Training Facility Utilities	\$ 12,000	\$ -
Depreciation & amortization Expense	\$ 17,000	\$ 17,000

The gaming grant is not added into the fiscal 2025 budget; however, this is something we do typically get but in the unlikely scenario, we do not get it we will factor it in.

We have had an 7-9% increase in registration fees (varies across divisions and seasons). This increase is to cover increasing costs (ex. Umpire wage increase, contractor increases, swift booking platform, tournaments etc.). Each team will be entitled to 1 paid tournament + provincials paid for by the association with this budget. If the teams do not make provincials, they would not have a second paid tournament.

An area we are hoping to increase for 2025 is sponsorship, existing banners and signs are being reviewed and trying to collect on unpaid fees.

Greg has moved to vote, Michael seconded the motion. Motion carried unanimously and 2025 budget was approved.

**Spring Evaluation Discussion**

BMO Bubble availability – Michael has connected with the executive at Coastal but the only availability they can offer is family day weekend. Idea posed to explore booking Semiahmoo High school or another local High school. Also mentioned that Southridge has a turf field.

Confirm dates

- Jan 25/26 15UAA
- Feb 1/2 13U AAA
- Feb 8/9 13U AA
- Feb 8 - Association General (11U/13U/15U/18U)
- Feb 22 - Association General (11U/13U/15U/18U)

Jordan to check with Semi school & Gabe to ask Southridge.

	Evaluation Committee → Jordan, Kyle, Shamus and Al will lead a committee to plan and confirm all of the evaluation work.	
	<b>Field Update</b> No update.	
	<b>Volunteer Discount/Credit</b> The volunteer credit applied last year and in years past has been shared outside of those who earned the credit. Generally, the association reimburses/does not charge \$50,000 based on the code being applied. An idea was given to have different discount codes for the type of volunteer work (ex. Coach, manager etc.) and that would have a smaller list of people to cross-reference if there seems to be a larger number of code usage when compared to the number of volunteers.	Bruce to explore if multiple codes are an option
	<b>Indoor Facility Update</b> It looks as though we will get final approval this week. The company (sprung structure) doing the actual structure has been contacted and the price is not far off from the original quote (within 10%). There were 12 applications submitted from the association call out for bidding on the actual construction project and those are being reviewed. Though costs have risen, we should have sufficient budget for the project.	
	<b>Association Wide Communication</b> There is a desire to have relatively routine cadence updates to come out from the association or have a way to reach out to specific age groups with a bit more ease than Teamsnap currently.  Bruce is meeting with Teamsnap to see if there are easier options with them but another option would be things like Mail chimp or Convert Kit.  Another option to explore is whether key emails that go out division wide be posted as a pdf or as an update on the division page. Bruce indicated this would not be a problem at all.	
	<b>Open Discussion →</b>  <b>Future Optimization of batting cages</b> – could we explore roofing the batting cage at the bantam diamond in the future and possibly exploring putting another cage at Laronde or Bakerview. Tritons could share the cost of the roof at the Bantam diamond possibly. Once we have finalized the indoor project budget then we will know what might be available within our capital funds.  <b>Bakerview Update?</b> The city and WRSSBA connect at the start of each year to discuss their plans for any fields and the next year field plan (2025) will be Sunnyside and not Bakerview.  <b>U9 Equipment Box at SSAP</b> – This was approved last season and Randy McKinnon was told last year that there would be a box at the beginning of this upcoming season.  <b>Lock Box Code Changes</b> – The lock box codes will be changed as many times the keys went missing. Jesse & Nevan to take care of this.	Randy to connect the contact with Michael

<b>Meeting Adjourned at: 8:40 pm</b>	<b>Motion moved by Gabe Embley to adjourn, seconded by Steph Mackenzie.</b>	
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