WHITE ROCK SOUTH SURREY BASEBALL ASSOCIATION



HOW TO - WRSSBA INDOOR FACILITY BOOKING

1. CLICK **SIGN IN** (or **CREATE ACCOUNT** if this is your first visit) -You can use your google account, or your email and password to create an account with the system.

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WRSSBA Training Centre	
Thank you for your interest in our community-led WRSSBA Indoor Baseball Facility for your upcoming group/individual training sessions.	
The WRSSBA Training Centre is available for rent by Association Members. There are occasional blocks of time made available for external parties.	
Fees for the training centre use, payable in cash or by cheque to WRSSBA:	
Association Members \$30/hour	
External Parties \$60/hour	
Bookings for association members can be made up to 30 days in advance. Bookings for External Parties can be made up to 7 days in advance.	
14800 20 Avenue. Surrey, BC. V4A 2C8 CA	
Open - Gloses 11:00 PM ∨	
Services	
Rentals	
Post a space and practice your own way	

2. CLICK FACILITY RENTAL (Association Member)



3. CLICK **BOOK NOW** to enter the booking system. When the CHOOSE TIMES tab loads, click the **calendar icon** to choose your date.

< Overview	×		Choose Time	s	×
	Date				
I I MILLING	04/17/2	2024			
	April	2024 👻	< >		
Facility Rental (Association Member)	s	М Т	W T F S		\$15 👻
Association member pricing for WRSSBA Facility Rental		1 2	3 4 5 6		
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Book now			Next		

4. **SELECT THE TIMES** in increments of 30 MINUTES that you would like to book. Recommended booking lengths are 30 minutes to 90 minutes.

NOTE: MULTIPLE DATES AND TIMES CAN BE BOOKED USING THIS PROCESS - After you have selected your booking for 1 date, navigate to another date and add additional times. Once all your dates are added to the red highlighted area, CLICK NEXT.

5. SELECT THE **PERSON** YOU ARE BOOKING THIS FOR.

<	Choose Time	es	×	< Choose Player	×
Date				() To add or edit family members, go to the <u>account settings page</u>	
04/18/2024				Players in Family Account	
Duration				Who is the player attending this booking?	
30 mins		\$1	5 👻		
Available Times				мс	
07:00 AM - 07:30 AN	07:30 AM - 08:00 AM	08:00 AM - 08:30 AM		Yourself	
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11:30 AM - 12:00 PM	12:00 PM - 12:30 PM	12:30 PM - 01:00 PM			
01:00 PM - 01:30 PM	01:30 PM - 02:00 PM	02:00 PM - 02:30 PM			
02:30 PM - 03:00 PM	03:00 PM - 03:30 PM	03:30 PM - 04:00 PM			
04:00 PM - 04:30 PM	04:30 PM - 05:00 PM	05:00 PM - 05:30 PM			
05:30 PM - 06:00 PM	06:00 PM - 06:30 PM	06:30 PM - 07:00 PM			
07:00 PM - 07:30 PM	07:30 PM - 08:00 PM	08:00 PM - 08:30 PM			
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10:00 PM - 10:30 PM	10:30 PM - 11:00 PM				
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3 times selected	1				
April 18 - 04:30 PM - 05:0	0 PM 🛞 April 18 - 05:00 PM - 05:30	РМ 🛞	\$45		
April 18 - 05:30 PM - 06:0	0 PM 🛞				
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6. VIEW THE SUMMARY OF THE TIMES YOU WANT and CLICK **PAY ONLINE**

	Summary	MC X
_{Rental} Facility Rental (Associat	ion Member)	
Timing & Location		
3 times selected		
See times \land		A ¹
April 18 - 04:30 PM - 05:00 P	PM	
April 18 - 05:30 PM - 05:30 P April 18 - 05:30 PM - 06:00 P	PM PM	
Price		
\$45		
Discount code		Apply
Bookings can be canc	elled or rescheduled up to 2 hours prior to t	he booking time for a full
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HOW TO CANCEL A BOOKING

1. After you have SIGNED IN, CLICK ON the circle with your INITIALS in the top right corner.



2. CLICK ACTIVITY

	Activity	Payments [O Notifications	Waivers		
rofile lit personal informati	on					
Profile						
First Name						
Michael						
Michael						
Michael Last Name Carriere						
Michael Last Name Carriere Date Of Birth Opti	onal					
Michael Last Name Carriere Date Of Birth Opti Year	onal Month	Day				
Michael Last Name Carriere Date Of Birth Opti Year ex: 1994	onal Month ex: 07	Day ex:	28			
Michael Last Name Carriere Date Of Birth Opti Year ex: 1994 Gender Optional	onal Month ex: 07	Day ex:	28			

3. CLICK the TRASH CAN icon to CANCEL

Profile	E) Waivers
Activity View all activity performed through your account	
Your Facilities	
WRSSBA Training Centre	
Your Memberships	
rou have no active memberships on switt	
Your Bookings	Gined
Facility Rental (Association Member)	C I
WRSSBA Training Centre	
Thursday April 18 2024, 5:30 PM - 6:00 PM	Саяр \$15

4. CLICK CONFIRM.

NOTE - You <u>must</u> do this for EACH 30 minute booking segment you booked and paid for. Your credit card will be refunded.

Are you sure you want to cand	cel this booking?
The booking for Facility Rental (As	ssociation Member) on Thursday April 18 202
5:30 PM - 6:00 PM will be deleted. will be refunded along with any cr	. If you paid online for this booking, your card edits used.

IF YOU HAVE ANY QUESTIONS OR ISSUES, PLEASE CONTACT JORDAN AT wrssbatrainingcentre@gmail.com